

	Explanation	Discussed in:
Structure	What does the organization look like? How is it divided and who manages whom? What divisions, departments, teams, and functions exist within the organization?	Chapter 3
People	How do you map a person's personality? What motivates people? How do individuals within the organization work? How do people react to change? What are stress, burn-out and bullying?	Chapter 4
People	What's the difference between a group and a team? How does a group or a team work within the organization? How do conflicts arise, and how are they handled?	Chapter 5
Management	How is the company managed? What skills should a manager have? What is self-management??	Chapter 6
Surroundings	How is the world around the organization, authorities, customers, competitors, media, etc.? What are sustainability and CSR?	Chapter 7
Culture	What characterises the organization and what values does it have? What affects the culture of the organization? How do we analyse international cultural differences?	Chapter 8
Processes	How do we communicate within the organization? How do we develop new ideas in the organization – are innovative? How are decisions made in the organization?	Chapter 9
Strategy	What does the organization want and need: what is its mission and vision? How is a strategy process progressing?	Chapter 10
Management	What is a project and what should the project manager be able to do? What is a project model and what are the phases a project goes through? How is the project organized, and what is programme and portfolio management? What is change management? What is a change model? What change strategies and concepts can we use? How is the change executed?	Chapter 11

FIGURE 0.2
The organization of the book in relation to the elements of the organization.